

PROMOTIONS & RECREATION COMMITTEE

Monthly Meeting

Tuesday, October 8, 2013

Call to Order: Chairman Jim Barlow called the meeting to order at 5:00 P.M. in the Kewaunee County Highway Conference Room. Committee Members present were Dennis Cravillion, Larry Kirchman, Bruce Heidmann and Bob Garfinkel. Also present was Director Matt Payette and Larry Brunette from the Dyckesville Lions Club.

Approval of Minutes and Agenda: Bob moved to approve the meeting agenda and minutes of the September 17, 2013 meeting. Second by Larry. Motion carried unanimously.

Public Input: None

Committee Liaison Reports: Bob reported that Bill Iwen from the Tri-Lakes Association would like to see water testing continue on East Alaska Lake due to spray irrigation in the area.

Discuss and Approve Playground Equipment at Red River Park: Matt presented a plan to update the playground equipment at Red River Park with a coordinated effort between the Dyckesville Lions Club and Kewaunee County. Much of the current equipment is out dated and does not meet current playground and ADA standards. Lion Larry Brunette stated the Lions Club had \$18,000 to spend on the project. After review and discussion Bruce made a motion to recommend to Finance the use of funds allocated for park improvements to match the Lions Club contribution. Second by Bob. Motion carried unanimously.

Discuss and Approve Beach Improvements at Red River Park:

Matt presented a draft concept plan for the beach at Red River prepared by UW-Oshkosh and Miller Engineers & Scientists and paid for by a grant received by the Bay Lake Regional Planning Commission. We can provide input to the plan and they will provide us with a beach improvement plan that is "Shovel Ready" at no cost. We can use that plan to apply for grants in the future. Discussion ensued. Larry moved to work with BLRPC, UW-Oshkosh, and Miller Engineers & Scientists to develop a concept plan for Red River County Park at no cost to the County. Second by Bruce. Motion carried unanimously.

Discuss and Approve Purchase of Small Equipment and Supplies: None

Travel Requests: None

Director's Report: See attached document.

Discussion and Approval of Bills: Bob moved to approve the bills as presented. Dennis seconded the motion. Motion carried unanimously.

Set Regular Monthly Meeting Date: By consensus, the next meeting will be at 5:00 PM on Tuesday November 5, 2013 at Ryan Park.

Any Other Business as Allowed by Law: None

Adjournment: Bruce moved to adjourn the meeting at 5:35 P.M. Larry seconded the motion. All in Favor.

Respectfully Submitted

Matt Payette, Kewaunee County Promotions and Recreation Director



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Directors Report (October 8 – November 5)

Shea's Lake

The highway department has installed the asphalt overlay at Shea's Lake. The project went well and will provide a safe stable surface for the boat landing for many years to come. This was the last in a series of upgrades at the park that also included a new dock, grills, and picnic tables.

Ryan Park

The four season shelter, landscaping and asphalt parking are now complete. With these tasks done we will now focus on smaller items such as installing area and amenity signage and other small tasks. We've compiled a final "punch out" list for the contractor to complete before we close out the project.

Winter Park

Most of our park time is now allocated to preparing for the Winter Park Season. We began taking private reservations on Nov 1st at 8:00 A.M. and all Friday's for the upcoming season were filled by 8:15 A.M. We continue to take reservations and have 14 scheduled to date.

Red River

In coordination with the Dyckesville Lions Club, the Promotions and Recreation Committee has chosen Little Tikes Commercial as the vendor to work with to refine a design for the new playground equipment at Red River Park. We have met with Little Tikes Commercial on-site and will modify the design to ensure that the system and installation is within the approved budget. The Lions Club and County will each contribute \$18,000 for the project.

We, along with Ed Dorner, plan to meet with BLRPC, UW Oshkosh, and Miller and Associates regarding the development of a Beach Improvement Plan on November 21st. The cost of the plan would be covered by a grant received by the BLRPC for beach improvements in the region.

Bruemmer Park

The Zoological Society and some members of the Highway Department donated their time at the Zoo to remove the old bear exhibit. With the steel and cement removed the area will be returned to green space in the spring. We are looking at possibly turning the old bear dens into a prairie dog exhibit.

Fairgrounds

With the 2014 budget approved, we are researching tables and chairs for the exhibit hall. These will help us fill a shortage and also to upgrade some of our tables and chairs that are in poor condition.

General Parks

We are currently taking applications for a Temporary Park Caretaker and Winter Park Attendants for the winter season. Applications for the Winter Park Attendant are due November 13th and November 14th for the Temporary Park Caretaker.